



**Colorado Air National Guard
Active Guard Reserve (AGR)
Position Announcement #
COANG 19-3135**



<http://co.ng.mil/JOBS/AGR-Air>

POSITION TITLE: Joint Staff Senior Enlisted Leader	AFSC: 9G100	OPEN DATE: 19 Sep 2019	CLOSE DATE: 21 Oct 2019
UNIT OF ACTIVITY/DUTY LOCATION: Joint Force Headquarters Centennial, CO		GRADE REQUIREMENT: Minimum: E9 Maximum: E9	
SELECTING OFFICIAL: Brig Gen Gregory T. White DSN: 250-1546; Comm: (720) 250-1546	(HRO Use Only) 070845934 Immediately	QUALIFICATION REQUIREMENTS: Open to any AFSC	

AREAS OF CONSIDERATION

Category A: Current AGR members of the Colorado Air National Guard

Must hold a 9-level in ANY AFSC

In-conjunction with DSG Announcement 19-062

All applicants MUST meet the grade requirement and physical/medical requirements outlined

All applicants should be aware that the Colorado National Guard does not permit smoking in the work place. Smoking is permitted only in designated areas during scheduled breaks. Acceptance of an AGR position will cause termination from Selected Reserve Incentive Programs.

Position Requirements:

1. Must be able to communicate both orally and written with strong impact and conviction.
2. Completion of PME commensurate with the grade and AFSC of the position.
3. Must be willing to attend formal education to gain experience/knowledge about all CONG missions.
4. Must attend the Air Force Chief's Leadership Course and Air National Guard's Chief's Leadership Seminar.
5. Travel as necessary.
6. Must have flexibility to meet mission requirements; often requiring additional weekends and weekdays to support senior leaders and mission requirements.

Duties and Responsibilities:

1. Provide general supervision of the organization's enlisted force.
2. Understand Joint doctrine and core leadership competencies and communicate these to the force.
3. Understand the operation and mission of the Joint Staff, Standing Joint Task Force and all subordinate elements and task forces, and ensure the enlisted Airmen and Soldiers understand the command's mission and their role in executing that mission.
4. Represent the commander at various meetings.
5. Serve as an active participant of the CUB, senior staff meetings, Enlisted Career Management Boards, advisory councils and boards, (base advisory, enlisted advisory council, etc.). Also a member of the COANG Chief Executive Board.
6. Regularly visit enlisted Airmen and Soldiers on the Joint Staff, to include traveling to geographically separate subordinate units/elements/Task Forces.
7. Coordinate with service components staff's regarding status of discipline, promotion withholds and on-going investigations (i.e., IG, SF, AFOSI, and CC-directed) as necessary. Advise the Director of the Joint Staff/Joint Task Force- Centennial Commander on matters of compliance.
8. Establish and maintain rapport, and interact with, Commanders, other CCMs/CSMs/SELs and senior enlisted personnel, and work in concert to accomplish the mission.
9. Serve as a liaison to, and work closely with, the local community.
10. Ensure the enlisted force is trained, equipped and prepared to meet Domestic Operations deployment requirements.
11. Evaluate the quality of enlisted leadership, management and supervisory training by visiting, briefing at, and sitting on panels for professional military education facilities, professional organizations, career assistance advisors, junior enlisted councils, etc. Review the curricula and effectiveness of the enlisted developmental programs.
12. Coordinate on all communications impacting the joint enlisted force members.
13. Assist in the professional growth and mentoring of civilian and officer supervisors of enlisted, the organization's CGOs, Directors, and new Task Force Commanders, as required.
14. Evaluate, oversee, and support enlisted professional military education, retention efforts, and professional enhancement programs.
15. Advise the Joint Task Force Commander on quality-of-life issues and concerns of the enlisted Airmen and Soldiers.
16. Communicate directly with the Colorado State Command Chief and State Command Sergeant Major on issues impacting the enlisted force and families.
17. Maintain direct communication with the Service Senior Enlisted Advisors and other Joint Senior Enlisted Leaders on issues pertaining to joint service members.
18. Coordinate with other service component Senior Enlisted Leaders.
19. Be familiar with sister service regulations, instructions and directives.
20. Coordinate and facilitating joint enlisted education.

21. Monitor, coordinate and de-conflict differing service policies and regulations (administrative and operational).
22. Engage in Theater Security Engagements and Building Partner Capacity activities to establish and build relationships that foster partnerships and interoperability to meet theater strategic objectives and strategy.
23. Make recommendations for improvement, expansion, increased enlisted involvement and command utilization, etc., and oversee the development of operating procedures and other guides that further the understanding among enlisted personnel and provide dynamic motivation for efforts toward attainment of readiness.
24. Perform other duties as required/directed by the Director of Joint Staff/Joint Task Force-Centennial Commander.

INSTRUCTIONS/INFORMATION FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or fitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
In order to properly manage the promotion opportunities and proper career management in the AGR program, Colorado HRO force management policy considers an applicant's total active federal military service (TAFMS) as a factor in hiring. The organizational standard is >8 years for entry as an E7 or O4, >12 years for entry as an E8 or O5, and >16 years for entry as an E9 or O6. This is a baseline standard that may be waived on a case-by-case basis provided the waiver is in the best interest of the organization. If applicable, the selecting supervisor will seek a waiver on the applicant's behalf; applicants have no responsibility to seek a waiver to this policy.	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, <i>Medical Examination and Standards</i> . They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an over-grade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2502, <i>Enlisted Airman Promotion/Demotion Programs</i> , when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered..."	This vacancy announcement may be used to create an order of merit list (OML) from which additional like vacancies may be filled without further competition. Applicants may remain on this OML for up to three months.	Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES

- Complete applications must be received no later than 2359 Mountain Time on the close date.
- Applicants without email access may make special arrangements to deliver applications by contacting the Air AGR Office via one of the methods below.
- Applicants may include copies of training certificates or any additional documentation they feel is applicable to the position for which they are applying.

UNSIGNED OR INCOMPLETE PACKAGES WILL BE DISQUALIFIED

Required Documents:

1. NGB Form 34-1, version 20131111 (<http://co.ng.mil/JOBS/AGR-air>)
2. Military Resume (Must include Cover letter: Cover letter identifying the position you are applying for, and why you should be considered for this position, including previous assignments and accomplishments. Include mailing address and contact phone number. Do not exceed two (2) pages)
3. Current (within 30 days) Records Review RIP (available on vMPF via AF Portal)
4. Current Points Credit Summary (available on vMPF via AF Portal)
5. Current and passing Fitness Tracker Report from Air Force Fitness Management Systems II (AFFMS II)
6. Current Individual Medical Readiness Record (from ASIMS)
7. Copy of last (5) Enlisted Performance Reports

Attach all files as original pdf documents (not scanned) individually or in a single pdf portfolio.

Email applications to: Jessica.L.MacDonald14.mil@mail.mil

Applicants will receive confirmation of receipt and qualification status once the application is processed. If you do not receive confirmation within three business days, please contact MSgt Jessica MacDonald at usaf.co.140-wg.mbx.hro-agr-office@mail.mil.

For questions regarding AGR application procedures, please contact the Air AGR Office via email at usaf.co.140-wg.mbx.hro-agr-office@mail.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

The Colorado National Guard is an equal opportunity employer.

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.

Potential for promotion in the position is contingent upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.